



# Sulam Admission Information and Process Checklist

Sulam has an admissions deadline of February 28 for the forthcoming academic year. In the event that an admissions inquiry is made during the course of the academic year, Sulam implements a rolling admissions policy. This means, we accept new students throughout the year contingent upon space availability and staffing requirements.

Upon initiating an admissions application, the process takes approximately two months. This time frame provides parents, student and faculty the opportunity to ensure that:

- The Admissions & Placement Committee has sufficient time to review all admissions documentation and complete all steps in the admissions process to make an informed decision in the best interest of the student;
- The program appears to appropriately meet the educational needs of the student through one of its Program Strands thereby helping the student realize his/her potential;
- The parents and program appear to work together in the student's development.

As the year progresses, the program rate is prorated at a predetermined rate. The programmatic cost per student is significantly higher than the required program rates. Any questions regarding program rates should be directed to Sulam's business office.

## Program Rate Information:

<u>Program Strand</u>	<u>Rate Amount</u>	<u>Registration Amount</u>
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### **Modified Self-Contained & Mainstream with Supports Strands**

Pre-school	\$ 23,300.00	\$ 1,500.00
Elementary (K – 5)	\$ 25,400.00	\$ 1,500.00
Middle School (6 – 8)	\$ 27,145.00	\$ 1,500.00
High School (9 – 12)	\$ 30,595.00	\$ 1,500.00

### **Mainstream with Adjunct 1:1 Support Strand**

Pre-school	\$ 31,300.00	\$ 1,500.00
Elementary (K-5)	\$ 33,400.00	\$ 1,500.00
Middle School	\$ 35,700.00	\$ 1,500.00
High School (9-12)	\$ 39,200.00	\$ 1,500.00

### **Supplemental Strand (MJBHA students receiving instruction in no more than 2 Sulam courses)**

Each course	\$ 3,500.00	\$ 250.00
Case Management	\$ 1,750.00	
Psychological Services	\$ 1,750.00	

**Full Time Adjunct 1:1 support\***      +\$ 22,000.00

\*This service does not apply to all students and may be determined to be mandatory for some students. The fee is prorated in ¼'s based upon FEP determined amount of time Adjunct 1:1 support that is needed.

**Therapy Fee**      \$ 90.00 per hour of direct service as indicated on FEP.  
To be paid directly to Sulam designated therapist.

The above Sulam Program Rates do not include the costs of books, activity fee, cost of transportation, hot lunches, breakfast program (for middle & high school), graduation fees (12<sup>th</sup> grade only), and extra-curricular activities.

All Program Strand Rates and Adjunct 1:1 Support Fees are non-refundable and due in full, regardless of enrollment status, except as provided for in the Program Strand Rate Refund Policy outlined in the Terms, Conditions and Fulfillment of Financial Obligations form.



## **Sulam Admissions Process Checklist:**

Please contact the Sulam office if you are interested in receiving an information packet and/or an Admissions packet. Once you have reviewed the information and you feel Sulam may be a match for your child, the following checklist should guide you through the admissions process.

- Schedule a private tour.** This is an opportunity for you to meet administrators, learn about Sulam's educational philosophy and see the program in action.

**NOTES:** \_\_\_\_\_  
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- Submit application, copies of any educational/psychological testing, current IEP (if there is one) and application fee.** When *all* documentation has been submitted, Sulam's Admissions & Placement Committee (APC) begins the admissions process. From this point forward, the process takes approximately two months to complete. The applicant's therapists, doctors and teachers are contacted by the committee to contribute information during the process.

**NOTES:** \_\_\_\_\_  
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- Observation.** A member of the Sulam APC will observe the prospective applicant in his/her current educational setting. This is arranged with input from parents as to the best setting in which to observe the student.

**NOTES:** \_\_\_\_\_  
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- Parent meeting with Director(s).** During this meeting, parents discuss their child's strengths, needs and goals for academic placement. This is a great opportunity for the parents and director(s) to assess if the program's and parent's expectations match.

**NOTES:** \_\_\_\_\_  
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- Intake Conference with Sulam Psychologist.** Parents meet with Sulam Psychologist to discuss their child's overall academic, social, and emotional functioning.

**NOTES:** \_\_\_\_\_  
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- Student visits Sulam.** This is often done the same day that parents meet with the Director(s) and/or the Psychologist. Teachers and the Sulam psychologist observe the student participating in the Sulam classroom setting and have the opportunity to meet and interact with the student.

**NOTES:** \_\_\_\_\_

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- Sulam's Admissions & Placement Committee (APC) Convenes.** A meeting is held where committee members review the documentation, outside observation and Sulam visit. The committee discusses which program strand placement, if any, appears to meet the student's educational needs. As part of Sulam's collaborative philosophy and programming, staff from the MJBHA is an essential part of this step.

**NOTES:** \_\_\_\_\_

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- Recommendation from Sulam's APC.** Once the committee has convened to review all of the above information and determined acceptance or not, it communicates its recommendation to the Sulam business office. The business office then notifies the parents. If the recommendation is for acceptance, the notification will include the student's Program Strand Placement, and whether adjunct 1:1 support is required.

**NOTES:** \_\_\_\_\_

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- Once accepted and notified, parents will have a specified date for which all signed enrollment paperwork and registration fees are due.** Once we have these items, the student's placement is guaranteed.

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**Notice Regarding Equal Opportunity:** Sulam is an Equal Opportunity Institution, dedicated to the concepts of equity and equal opportunity. It is the specific intention of the College not to discriminate on the basis of age, color, creed, handicap, marital status, national origin, race, religion or sex in its employment practices or in the admission and treatment of students. Given its special mission, however, Sulam must reserve the right to determine in its sole discretion whether any particular student will be accepted for admission or retained in the Sulam program either during a given academic year or in subsequent years. The Sulam program is not the appropriate placement for every child. Whether Sulam is an appropriate placement for any given child cannot always be determined in advance. Acceptance into the Sulam program is no guarantee of continued enrollment. Enrollment of any student may be terminated at any time for any reason in Sulam's sole discretion. Sulam uses its best efforts for every student, but does not warrant that any given student will be successful or achieve stated or desired goals.